

Town of
Pikeville
The Gem of Wayne County

BOARD MEMBERS

Mayor Charles Hooks Personnel & Sewer
Commissioner Russell Carpenter Buildings & Grounds & Equipment
Commissioner Jimmy Gardner Streets & Water
Commissioner Michael Herring Electric
Commissioner Robert Hooks Finance & Co-Electric
Commissioner Steve West Police

Minutes of Meeting – Budget Workshop
Monday, June 25, 2018 @ 6:00pm

Board Members in Attendance:

Mayor Charles Hooks Personnel & Sewer
Commissioner Russell Carpenter Buildings & Grounds & Equipment
Commissioner Jimmy Gardner Streets & Water
Commissioner Michael Herring Electric
Commissioner Steve West Police

Town Support Staff in Attendance:

Lisa Pate, Town Administrator
Joanne Horn, Town Clerk
Justin Minshew, Town Attorney
Harry Lorello, Attorney
Gary Pittman, Town Accountant
Craig Edwins, Police Chief

(4) Residents and Guests Attendance

Mayor Charles Hooks called meeting to order at 6:06pm and lead the meeting with the Pledge of Allegiance.

Mayor Charles Hooks passed out the following budget forms for Gary Pittman, Accountant for those in attendance to review and discuss:

1. Budget Ordinance
2. General Fund

Gary Pittman explained last July, 2017 Expenditures- Budget Ordinance by departments. Commissioner Steve West made motion to adopt Interim

Budget-Budget Ordinance, effective until July 31, 2018; seconded by Commissioner Russell Carpenter, all approved – motion carried.

Gary Pittman, Accountant explained Budget – General Fund Spreadsheet Expenditures and Revenues. Mr. Pittman explained page 2 – Budget for Fire Damages in the amount of \$175,000.00; \$131,900 has been paid however, Servpro still has to be paid. Invoice/Statement is for the amount of \$45,153.82.

Gary Pittman, Accountant also explained pg. 2 which shows monies lower under 6/30/16 Actual in the amount of \$29,575 vs. 6/30/18 Actual in the amount of \$23,375. Also, Cemetery was budgeted for \$30,000 for Urns, which was not spent, taken out which lower the budget line item.

Mayor Charles Hooks asked Gary Pittman, Accountant if budget was accurate; Mr. Pittman explained he has not taken out May and June 2018 expenditures yet, he just requested and received that information today from Lisa Pate, Administrator.

Gary Pittman, Accountant said the BIG surprise was on page 14, Water and Sewer Revenues will be higher than expected because of going up on Sewer Rate over the last couple years.

Page 16 shows Purchase of Water expenditures was lower this fiscal year.

Mayor Charles Hooks and Lisa Pate, Administrator questioned Page 17, Line Item 617140.550 Capital Outlay – Line Smoking Equipment; after much discussion, Lisa Pate, Administrator contacted Perry Jones, Public Works Director to explain.

Gary Pittman, Accountant explained page 18 – Revenues exceeds \$18,450.00.

Mayor Charles Hooks asked about Debt Setoff Program; Lisa Pate, Administrator explained the process.

Gary Pittman, Accountant explain Escheat Program; information needs to be reviewed and sent each year.

Gary Pittman, Accountant explained Fund Balance:
Electric Fund, Water & Sewer Fund and General Fund are all less than expected.

Mayor Charles Hooks asked about salaries being divided;
Lisa Pate, Administrator explained.

Lisa Pate, Administrator and Joanne Honn, Town Clerk are being paid out of (3) line items. (Administration, Water & Sewer Admin and Electric Admin)

Trey Branson and Jennifer Bray are being paid out of (2) line items.
(Electric Operations and Recreation)

Gary Pittman, Accountant explained that the Commissioners Wish List will be conducted at the July 9, 2018 Budget Workshop.

Mayor Charles Hooks asked a few questions to Gary Pittman, Accountant concerning Grave Digging line item; difference in amounts

Mayor Charles Hooks asked Gary Pittman, Accountant what the difference in amounts were on page 2. Line Item: 103840.800 – Misc Collections
Mr. Pittman will have answer for Mayor Hooks at next meeting/workshop on July 9, 2018.

Mayor Charles Hooks asked about page. 4 – Contracted Services which Lisa Pate, Administrator explained Red Lizard is paid \$850.00 per month for IT Support.

Mayor Charles Hooks asked amount monies differences page 1 – Revenues/Vehicle Tax 103100.120; Gary Pittman, Accountant explained.

Craig Edwins, Police Chief explained the Dodge Chargers needed a lot of work for repairs which shows an overage for Vehicle Maintenance.
Lisa Pate, Administrator explained that the Police Department received a Grant which saved the Town of Pikeville \$32,000.00 for portable and mobile radios. Chief Edwins explained County going to a Phase 2 System.
(4) Portable Radios and (1) Mobile Radio was burned in the fire which was replaced including (3) more radios which was needed.

Gary Pittman, Accountant stated that there is a balance of \$1.3 million in Sewer Fund (Lisa Pate, Administrator explained once USDA returns funds for purchase of property) and \$200,000 in General Fund.

Gary Pittman, Accountant stated that the Amend Budget is close to accurate.

Commissioner Michael Herring made motion to adopt Amended Budget, Commissioner Jimmy Gardner seconded, dated June 25, 2018 which is the 2017-2018 FY Budget. Gary Pittman, Accountant stated he will type up Amendments this week for Mayor Charles Hooks and Lisa Pate, Administrator to sign for books/records.

Commissioner Michael Herring made motion to go into Closed Session at 6:46pm; seconded by Commissioner Steve West.