

*Town of*  
**Pikeville**  
*The Gem of Wayne County*

**BOARD MEMBERS**

Mayor Charles Hooks Personnel  
Commissioner Russell Carpenter Streets & Finance  
Commissioner Jimmy Gardner Police & Parks & Recreation  
Commissioner Michael Herring Buildings & Grounds, Cemetery  
Commissioner Robert Hooks Electric, Zoning & Sanitation  
Commissioner Steve West Water & Sewer

**Minutes of Meeting – Board Meeting**  
**Monday, December 3, 2018 @ 6:00pm**

Board Members in Attendance:

Mayor Charles Hooks Personnel  
Commissioner Jimmy Gardner Police & Parks & Recreation  
Commissioner Michael Herring Buildings & Grounds, Cemetery  
Commissioner Robert Hooks Electric, Zoning & Sanitation  
Commissioner Steve West Water & Sewer

Town Support Staff in Attendance:

Lisa Pate, Town Administrator  
Joanne Honn, Town Clerk  
Harry Lorello, Town Attorney  
Craig Edwins, Police Chief  
Bobby Hunt, Utilities Director

**(5) Residents and Guests Attendance**

Mr. and Mrs. Bailey (residents)  
Cecil Madden, Tyndall Lewis & Trey Gurley (McDavid & Associates)

- I. Mayor Charles Hooks called meeting to order at 6:00pm and lead the meeting with the Pledge of Allegiance.

II. Mayor Charles Hooks asked for approval of last meeting minutes for November 5, 2018. Commissioner Robert Hooks made motion to accept; Commissioner Jimmy Gardner seconded. All Approved

III. Additions and Deletions to Agenda  
Lisa Jones, Town Administrator added on Scott Langston to agenda under V. I.

IV. Old Business

A. McDavid and Associates – Construction starts Spring 2019

Trey Gurley passed out packets.

Tyndall Lewis, Engineer explained/ read Contract #16

Wastewater Treatment Plant Improvements

*Recommendation of Award - (3) Bids received.*

2017 USDA Project. Town of Pikeville, Wayne County, NC

1. Ralph Hodge Construction Company - \$2,548,850
2. T.A. Loving Company, Inc - \$2,873,984
3. BridgePoint Civil, LLC - \$2,892,135

*Memorandum of Negotiation – Construction Contract*

Page 2 – Negotiated Revised Scope of Work –/Deleted Items - \$548,850

*Project Budget Ordinance – WWTP Improvements*

*Resolution by Governing Board - \$2,000,000*

Robert Hooks, Commissioner made motion to award low bidder for Contract #16; seconded by Steve West, Commissioner.

B. Southern Power and Electric

Kenny Moore submitted #86 primary poles that need assistance/maintenance; he will be submitting number of secondary poles later this week. Lisa Jones, Town Administrator explained all the work including 21 out of 25 street lights changed out all in one day and information that Kenny Moore has been providing for the Town of Pikeville and reminded the board of the rate sheet provided by Southern Power and Electric for hourly rate to retain them for service. Lisa Jones, Town Administrator requested the board retain

Southern Power and Electric for electrical power services once the contract with Duke Energy has expired in February 2019. Jimmy Gardner, Commissioner made motion to retain Southern Power and Electric for electrical power services; Steve West, Commissioner seconded, all approved.

Harry Lorello, Town Attorney explained the 1999 contract between Duke Energy and Town of Pikeville and stated he has sent Duke Energy a letter concerning the \$24,685.94 Invoice sent after Hurricane Florence and is negotiating a \$4,000.00 reduction in the amount of the invoice. Also, Harry Lorello suggested the Town of Pikeville go ahead and make monthly payment in the amount of \$3,028.50 in good favor and he will be discussing with Duke Energy to do their part of the contract and fix the poles that obviously have not been maintained with maintenance stated in contract over the years while he will be still negotiating the \$24,685.94 Invoice. Lisa Jones, Town Administrator asked for the board to pay \$21,000.00; Steve West, Commissioner made motion to pay \$24,685.94 or less to get the items fixed; Robert Hooks, Commissioner seconded, all approved.

V. New. Business

A. *Late Notices* - Lisa Jones, Town Administrator explained the cost for printing late notices and then pulling Utilities employees from their duties to hang the late notices on the customers doors. Lisa Jones, Town Administrator asked the board to please amend the ordinance to have the late notices emailed to the customers instead of printing/delivering them. Mayor Hooks asked the office staff to please allow 3 months to obtain customers emails and to work out any questions/concerns that might be brought forward. Robert Hooks, Commissioner made motion; seconded by Steve West, Commissioner, all approved.

B. *Mr. and Mrs. Short* – Addition to garage – 109 East Vail Street – Mr. and Mrs. Short has requested to extend their current garage 16ft in the front. Lisa Jones, Town Administrator brought this request before the board because current garage is already encroaching property line and before she issues a permit, she would like to discuss the issue with Mayor, Board of

Commissioners and Town Attorney to get their approval. Harry Lorello, Town Attorney suggested holding off until a paper is submitted by their attorney on the trespass issue and a letter from her neighbor, Pat Edmundson stating she is in agreement with the garage addition. Harry Lorello, Town Attorney will be looking into Planning Board involvement concerning such request.

- C. *Mr. and Mrs. Wolfe* – Solar Panels – 5288 US Hwy 117 North. Mr. Wolfe is putting up solar panels and is requesting reimbursement of power. Lisa Jones, Town Administrator has spoken with Kathy Moyer from Electrocities and this is a viable request in which Electrocities conducts on a regular basis. Electrocities will place a meter on Mr. Wolfe's house and will pay him for power and Mr. Wolfe will continue to pay the Town of Pikeville meter readings as usual. After much discussion, the board asked Lisa Jones, Town Administrator to ask Kathy Moyer from Electrocities to be present at the January 2019 board meeting to explain how power and payments are handled. Lisa Jones, Town Administrator will be explaining this to Mr. Wolfe.
- D. *Update on Mixed Beverages Referendum* – News Argus made a mistake and printed a retraction in the paper on November 28, 2018 including article/picture with Cameron McNeill, Food Lion Manager, Pikeville, NC.
- E. *Attorney Eric Doggett – Sherry and Lenwood Edwards* – Sherry and Lenwood Edwards have requested public records documentation concerning Adlie & Edith Pate's land concerning manhole covers on the land and easement rights. The Edwards Attorney Eric Doggett, believes the TOP has been trespassing and desires compensation for accessing land. Harry Lorello, Town Attorney is working with Mr. Doggett and still gathering information needed and requested from Tyndall Lewis, McDavid & Associates. Harry Lorello, Town Attorney asked for motion to reject Tolling Agreement submitted by Mr. Doggett. Steve West, Commissioner made motion to reject; seconded by Robert Hooks, Commissioner. All approved.
- F. *Anthony and Tabb billing* – Lisa Jones, Town Administrator stated that she has not received trial balances yet from Gary Pittman, Accountant and now a report can not be filed by Tyndall Lewis,

McDavid & Associates concerning the Sewer project. Lisa Jones, Town Administrator also stated that Anthony and Tabb requested Joanne Honn, Town Clerk start reconciling checking accounts however, Anthony and Tabb have always performed this job task. Lisa Jones, Town Administrator has asked John Anthony, CPA from Anthony and Tabb to allow Leslie Keeler to continue to reconcile banking accounts until June 30, 2019 but to start training Town Clerk in March 2019. Mr. Anthony agreed however, now the firm will start charging the Town of Pikeville for services Leslie Keeler performs for the town. Lisa Jones, Town Administrator received Invoice Number 35897, Dated: 11/28/18 in the amount of \$17,500.00 from John Anthony, CPA from Anthony and Tabb regarding the following:

Accounting Assistance	May 1 to November 27, 2018	\$6,000.00
Software Assistance/Client Training	May 1 to November 27, 2018	\$2,400.00
Monthly Bookkeeping Work	May 1 to November 27, 2018	\$9,000.00
Payroll Tax Returns	3 <sup>rd</sup> Quarter of 2018	\$100.00

There was much discussion concerning the quality of work by Gary Pittman and Anthony and Tabb. Mayor and Board of Commissioners agreed to pay invoice in the amount of \$17,500.00.

- G. *Jones Mobile Home Park* – Bobby Hunt, Utilities Supervisor showed a part of the pipe that was at the Jones Mobile Home Park and explained how all the pipes were old and collapsed allowing drinking water blowing through the Towns sewer line. Lisa Jones, Town Administrator explained that Vickie Jones is calling a lot requesting the town to fix sewer drainage/leaks which is not the Towns responsibility. Mrs. Jones’ submitted via email an old copy of minutes prepared in 1999 where the board elected at that time by a vote of 3 to 1 in agreement to take responsibility of water and sewer at Mobile Home Park.
- Property* – Mobile Home Park has been sold to Vicky and Ken Jones since the above agreement was made making the above 1999 minutes void. Also, Lisa Jones, Town Administrator stated

that there is no record of this transaction recorded at the Register of Deeds Office.

Harry Lorello, Town Attorney advised board that after reading agreement and since the Mobile Home Park has since been sold; ownership name changed and Mobile Home Park name changed the Town of Pikeville is not responsible to comply. Harry Lorello, Town Attorney requested a new resolution be voted on at next board meeting to be held January 7, 2019.

H. *Electrocities Grant Award* – Lisa Jones, Town Administrator submitted a grant to assist with expense of a generator at Town Hall and was awarded \$5,000.00; check has already been received.

ADD-ON I. *Scott Langston* – Lisa Jones, Town Administrator stated that Mr. Langston has been contacting Town Hall concerning his mother's bills and asked for the meter to be re-read; after completed and past bills pulled and reviewed it was noticed that the meter has been read incorrectly; there was a refund in the amount of \$224.06 that has been applied to his mother Emma's account. Account is under the name: Kenneth Gurganus located at 2025 Northeast Railroad Street, Apt. A, Pikeville, NC.

#### VI. Police Department

Craig Edwins, Police Chief stated David Loving has been hired as a part-time employee and has been sworn in.

Jimmy Gardner, Commissioner stated how proud he was of our Police Officers, Craig Edwins, Police Chief and Steward Jarman, Detective/Sergeant for outshooting Wayne County Sheriff Deputies at the Firing Range in November 2018.

Craig Edwins, Police Chief stated he had some concerns with the Christmas Parade and tabled the discussion until a further board meeting.

#### VII. Public Forum

Mr. Bailey asked the status of Cellular Tower concerning Sherry and Lenwood Edwards. Mayor Charles Hooks stated no actions has been taken. The planning board recommended to deny rezoning and the board of commissioners upheld decision.

Lisa Jones, Administrator asked the board and everyone to please check out the Town of Pikeville new website. Katie Johnson, Deputy Town Clerk has worked very hard with Jacob Ham to complete this for the town. Looks Great!

Jimmy Gardner thanked Lisa Jones, Administrator for e-mailing copies of board meetings agendas and backup information instead of making copies and wasting paper and spending unnecessary money.

Robert Hooks, Commissioner made motion to go into CLOSED SESSION; seconded by Steve West, Commissioner.

Came out of CLOSED SESSION at 7:30pm

Back into regular session at 7:30pm.

Trey Gurley, McDavid and Associates passed out packets.

Tyndall Lewis, McDavid and Associates Engineer explained/read Contract #17  
Recommendation to Reject Bids - Sanitary Sewer Improvements  
2017 USDA Project, Town of Pikeville, Wayne County, NC (5) bids received

1. BridgePoint Civil, LLC	\$793,077.00
2. Herring-Rivenbark, Inc.	\$814,193.00
3. Ralph Hodge Construction Company	\$851,828.00
4. North American Pipeline Management	\$900,030.00
5. T.A. Loving Company, Inc.	\$971,587.13

Tyndall Lewis, McDavid and Associates Engineer stated not enough money for Contract #17. Mr. Lewis recommended not to approve because of Federal Government Conflicts of Interest Provision concerning Mayor Charles Hooks being employed by BridgePoint Civil, LLC; lowest bidder. Tyndall Lewis, McDavid and Associates Engineer stated that Contract #17 will be added to Contract #20 which includes Jones Mobile Home Park Sanitary Sewer Improvements Project. Harry Lorello, Town Attorney will be looking into State Government Conflicts of Interest Provision for Contract #20 to make sure there is no conflicts concerning BridgePoint Civil, LLC bidding on Contract #20 (no Federal money will be involved). Harry Lorello, Town Attorney also reminded everyone that Town of Pikeville employees do not open bids only McDavid and Associates employees. Robert Hooks, Commissioner made motion to reject Contract # 17; seconded by Jimmy Gardner, Commissioner.

No further discussions.

Robert Hooks, Commissioner made motion to adjourn; seconded by Steve West, Commissioner.

Lisa Pate, Town Administrator reminded the mayor and board of commissioners of Staff Christmas Party to be held Saturday, December 15, 2018 at 6:30pm at Laughing Owl, Downtown Goldsboro.

Adjourned at 7:33pm