



Minutes for Regular Board Meeting
Pikeville Town Hall
6:00 pm, Monday, February 8, 2021

List of Attendees

- Commissioner Hooks
- Commissioner Galloway
- Commissioner West
- Commissioner Gardner
- Commissioner Carpenter
- Lisa Jones, Town Administrator
- Harry Lorello, Town Attorney
- Davis Strum, Envirolink
- Katie Johnson, Resident
- Phyllis Johnson, Resident
- Craig Edwins, Police Chief
- Gary Pittman, Town Accountant
- Mary Bailey, Resident
- Jerry Bailey, Resident
- Cecil Madden
- Joanna Johnston, Resident
- David Thomas, Resident
- Kelly Wilson, Resident
- Anthony Stanley, Resident
- Darryl Johnson, Resident
- Caroline Pate

Call To Order

Mayor Pro Tem, Commissioner Carpenter called the meeting to order at 6:11 pm. and opened the meeting with an invocation by Commissioner Gardner followed by the Pledge of Allegiance.

Approval of Minutes for November 2, 2020 Regular Meeting – Motion to accept by Commissioner Galloway, 2nd by Commissioner West. Motion carried 4/0 (Commissioner Hooks had not arrived to meeting)

Approval of Minutes for January 11, 2021 Regular Meeting – Motion to accept by Commissioner Galloway and 2nd by Commissioner Gardner. Motion carried 4/0 (Commissioner Hooks had not arrived to meeting)

Approval of Minutes for January 26, 2021, Emergency Meeting – Motion to accept by Commissioner Galloway and 2nd by Commissioner Gardner 4/0 (Commissioner Hooks had not arrived to meeting)

Approval of Minutes for February 1, 2021, Emergency Meeting – Motion to accept by Commissioner Galloway and 2nd by Commissioner West 4/0 (Commissioner Hooks had not arrived to meeting)

Old Business

- A. Cecil Madden with McDavid presented an update covering Contract 16, 20 and 21. Mr. Madden mentioned that the town could assist with a search of manholes which is a suspect for a large part of the town's water infiltration problems at the sewer plant. Ms. Jones will address the manhole search with Utilities Director, Bobby Hunt.
- B. Gary Pittman, Town Accountant, stated that the January financials are not available for the board at this time but when financials are available Ms. Jones will email a copy to the board members.
- C. After a lengthy discussion by the board members on how to proceed with the purchase of a police vehicle and/or vehicles, Commissioner Gardner made a motion to accept scenario 4 (all scenarios are attached) Commissioner West 2nd. Motion carried 5/0
- D. Update on dump truck – Edwards Trucking Service has towed dump truck and will call with a quote for repair after assessment before beginning repair.
- E. The board requested that Ms. Jones advertise the old backhoe and 1995 Ford Van for closed bids.

New Business

- A. Town Accountant, Gary Pittman, requested that the town's IT, Bruce, would allow Gary and his secretary remote ability to Quickbooks. The remote access would only consist of one CPU and that would be the CPU located in the Deputy Clerk's office. Gary proposed that if he could have this access that he would be able to do a lot of his work for the town from his office in lieu of driving to the town hall. He stated that this way would be much more economical for the town especially during the busy seasons, ex. Audit preparation, monthly financials etc. A motion was made to accept by Commissioner Hooks and 2nd by Commissioner Galloway. Motion carried 5/0.
- B. Ms. Jones asked for guidance in regards to solar panels for residential homes. Several residents have inquired and there is a discrepancy with a former ordinance and whether the current board at that time voted to allow/not allow. Harry Lorello, town attorney, suggested that the discussion of solar panels be placed on the March agenda for board to discuss.

- C. (ADD ON) – Job Descriptions – Commissioner West

Commissioner West inquired about written job descriptions. Ms. Jones stated that at the present time the only written job descriptions were those of the Mayor, Board of Commissioners, Town Administrator and the Town Clerk. Commissioner West stated that he would like to see all jobs with a written job description. Ms. Jones replied that she would proceed with the written job descriptions but asked for an extended time frame due to performing dual roles as the town clerk and the town administrator. Commissioner West agreed to allow additional time until a new town clerk was hired.

- D. (ADD ON) – Joanna Johnston, Resident
Letter attached – Ms. Johnston and Ms. Wilson are concerned with the flooding problem located at 101 Church St. This property is owned by a contractor who plans to build a single family dwelling or apartments. The two residents are concerned that if the lot is not graded

properly that flooding will become an issue for the surrounding homes and Ms. Johnston and Ms. Wilson wanted to make the board aware of the possibility of the flooding and asked that the board maintain a close visual on how this property is utilized. The Board of Commissioners thanked Ms. Johnson and Ms. Wilson and assured both ladies that the contractor would have to follow city and county policies before and during construction.

- E. (ADD ON) – Envirolink – Dave Strum – Update of the sewer plant – Due to significant rain fall the lagoons are currently in non-compliance:

POND 1 – 2.7 ft

POND 2 - .3

POND 3 - .6

5 DAY POND – 3.2 ft

Sprayed 4.5 million gallons via sprayfield

Ponds are required by permit to keep 24 in. of freeboard

WATER – purchased water – 1.3 million Gallons

Fremont – 990,000

Wayne Water – 368,000

Water Usage Data Review – January 2020 – September 2020 – Error found in calculations in the amount of 4.8 million gallons that was incorrectly reported to the state. Envirolink is in the process of correction so that the local water supply plan can be completed for the calendar year of 2020.

Public Forum

- Resident spoke against a possible ordinance that would prohibit residents to purchase solar panels for their homes.

Commissioner Galloway made a motion to adjourn and Commissioner West 2nd. Motion carried 5/0.

Mayor Pro Tem, Russell Carpenter

Town Administrator, Lisa L. Jones



Minutes for Special Meeting
Pikeville Town Hall
5: 00 pm, Wednesday, February 17, 2021

List of Attendees

- Mayor Hooks
 - Commissioner Hooks
 - Commissioner Galloway
 - Commissioner Gardner
 - Commissioner West
 - Commissioner Carpenter
- Lisa Jones, Town Administrator
Craig Edwins, Police Chief
Harry Lorello, Town Attorney
Gary Pittman, Town Accountant
Mary Bailey, Resident
Jerry Bailey, Resident

Mayor Hooks opened the meeting and began with the discussion of additional postings for the town clerk positions. Ms. Jones stated that the town clerk’s position was advertised in the Goldsboro News Argus and on the Town of Pikeville’s webpage. In addition, Ms. Jones investigated advertising this position on Indeed.com to which would be \$12 per day. Mayor Hooks raised the question to the board if they were willing to reinstate Katie Johnson, former town clerk, who resigned in good standing. Town attorney, Harry Lorello asked that all personnel be handled in closed session. Commissioner Carpenter and Commissioner West expressed unwillingness to reinstate Ms. Johnson. Ms. Mary Bailey, resident, and Jerry Bailey, resident both stated their feelings in regards to Ms. Johnson’s possible return. The decision to proceed with interviews of the 3 applicants who had already applied was made by the board.

Mayor Hooks asked for a motion to move to closed session. Commissioner West made a motion and Commissioner Carpenter 2nd. Motion passed 5/0.

Mr. Lorello requested for Ms. Jones and Mr. Edwins to leave during closed session.

CLOSED SESSION

Closed Session discussion on additional page

Motion to return to open session made by Commissioner West and 2nd by Commissioner Gardner.

OPEN SESSION

Mayor Hooks asked for a motion to adjourn. Commissioner West made a motion to adjourn and Commissioner Hooks 2nd. Motion carried 5/0.

Mayor Hooks

Lisa L. Jones, Town Administrator
