

**Minutes for Regular Board of Commissioners Meeting
Pikeville Town Hall
6:00 pm, Monday, December 13, 2021**

Commissioners Present: Mayor, Charles Hooks, Mayor, Garrett Johnston, Commissioner Carpenter, Commissioner Gardner, Commissioner Galloway, Commissioner West, Commissioner Hooks, Commissioner Thomas, Commissioner Katsenios

Commissioners Absent: None

Staff Present: Jon Barlow, Interim Town Manager, Eric Faust, Finance Director, Michael Milam, Deputy Finance Director, Harry Lorello, Town Attorney, Craig Edwins, Police Chief, Wendy Holland, Town Clerk

Mayor Charles Hooks called the meeting to order at 6:00pm.

Commissioner Gardner opened the meeting with an invocation followed by the Pledge of Allegiance.

Mayor Charles Hooks ask for a motion to approve the meeting minutes from November 8, 2021. A motion was made by Commissioner Hooks and seconded by Commissioner Galloway to approve the minutes. The motion was unanimously approved. Closed session was approved by Commissioner West. Commissioner Carpenter 2nd. The motion was unanimously approved.

Old Business:

Street Paving Contract: Jon Barlow, Town Manager discussed adding Church Street to the paving project. Trey Gurley with McDavid and Associates presented the cost to pave a portion of Church Street between Parks Drive and Fort Street. Robert Hooks made a motion to add from Main Street to Church Street on NE Railroad. Steve West 2nd. The motion included exhausting all Powell Bill Funds if needed. Motion carried 5-0.

Commissioner Steve West inquired on the status of lights at Town Library. Jon Barlow, Town Manager stated Southern Power had been contacted to correct the lights and it would be taken care of.

Commissioner Steve West stated that garbage and recycled garbage is not being separated by GFL. Jon Barlow, Town Manager stated they were contacted and that they would be contacted again.

Presentations: Town of Pikeville presented Mayor Hooks, Commissioner Gardner, and Commissioner Carpenter will plaques for their service.

Swearing In:

Representative John Bell and County Commissioner Barbara Aycock were present. Commissioner John Bell performed the swearing in of Mayor Johnston, Commissioner Thomas, and Commissioner Katsenios.

Matt Thomas was elected Mayor Pro-Tem. Commissioner Katsenios made motion to elect Commissioner Thomas as Mayor Pro-Tem. Commissioner West 2nd. Motion carried 5-0.

Reports

A. Town Manager:

- 1. Revised Notice to Abate was presented to the Board for their information.**
- 2. NC General Statues requires all newly elected and re-elected governing board members to participate in an ethics training and Essential of Municipal Government education course. Commissioner Thomas stated he felt it was a great idea to do all training as a group. Board members agreed to attend classes as a group. It was discussed to do the only class between January 26-28.**

- #### **B. Finance Report:** Gary Pittman, accountant, presented financial statements for month ending November 2021. Gary Pittman stated that the ARP Grant was part of COVID funds and the town should be receiving another payment. Eric Faust, Interim Finance Director discussed an ongoing asset infrastructure assessment project funded by a DEQ Grant. Commissioner Katsenios ask if the State would set the budget for 2021-2022. Eric Faust, Finance Director stated the LGC would work with the Town Departments and then workshops will be held with the board. LGC will work with the town to prepare the budget and submit to the State.

- #### **C. Chief Edwins reported the Police Department needs to hire full time officers.**

New Business:

- a. The board agreed that LGC Required Board Training to be taken as a group on Wednesday or Thursday between the hours of two and five if classes are available during those days and time. The class will be held online January 26-28, 2022.**
- b. Chief Edwins requested the Town implement a Take Home Car Policy. He stated by allowing a take home policy the town would offer a more attractive place of employment in addition to keeping up with benefits offered by other towns. Sgt. Jarman presented the board with a proposal. Manger Jon Barlow and Finance Director Eric Faust stated there was money in the budget for this increase. Commissioner Galloway stated he would like to see all cars marked. A motion was made by Commissioner Thomas to adopt a Take Home Car Policy with no contribution by officers. Commissioner Katsenios 2nd. Motion carried 4-1. Galloway against.**

- c. Weaver Roofing provided two estimates for repairing the exterior and roof of the Town Hall Building. The Board agreed to give Jon Barlow, Town Manager authority to approve any additional costs not to exceed \$13,854 for repairs to the Town Hall Building. Funds will be appropriated from the Grant the town received. Commissioner Galloway made a motion to approve Town Hall Repairs. Commissioner West 2nd. Motion carried 5-0.
- d. Jon Barlow, Town Manager recommended approving the Annual Generator Service Maintenance Contract provided by National Power for the generator located at 600 W. Main Street at a cost of \$900.00 per year. Commissioner Galloway made a motion to approve the contract. Commissioner Hooks 2nd. Motion carried 5-0.
- e. Lynn Pope with Envirolink confirmed the Wastewater Treatment Plant was in need of sludge removal. A motion was made by Commissioner Galloway to approve the removal of sludge by Granville Farm, Inc. Commissioner West 2nd. Motion carried 5-0.
- f. Commissioner Galloway stated that the library in Fremont was closing. The Town of Pikeville owns property on 117 directly across from Smith Street. Galloway stated he would like to talk about the library. Mayor Johnston stated we would add the library to the January agenda.

Committee Reports:

Sgt. Jarman requested GPIC approval to put information boards located at the library, town hall and concession stand at the park. Commissioner West made a motion to approve. Commissioner Hook 2nd. Motion carried. GPIC will have a New Years Eve event from 7:00pm – 10:00pm. There will be a Cardinal drop and live entertainment. Sgt Jarman reported Letters to Santa a big success.


Public Forum:

Susie Sherrod-Sanders stated it was one of the best meetings she had ever attended. She stated she was very proud to live in the Town of Pikeville.

Commissioner West made a motion to go into closed session. Commissioner Thomas 2nd. Motion carried 5-0.

There were no items to report from closed session.

Commissioner Katsenios made a motion to adjourn. Commissioner Thomas 2nd. Motion carried.


Robert Garrett Johnston, Mayor


Wendy Holland, Town Clerk