

**Minutes for Regular Board of Commissioners Meeting  
Pikeville Town Hall  
6:00 pm, Monday, January 10, 2022**

**Present: Mayor, Johnston, Commissioner Galloway, Commissioner West, Commissioner Hooks, Commissioner Thomas, Commissioner Katsenios**

**Absent: None**

**Staff Present: Jon Barlow, Interim Town Manager, Eric Faust, Finance Director, Michael Milam, Deputy Finance Director, Harry Lorello, Town Attorney, Craig Edwins, Police Chief, Wendy Holland, Town Clerk**

**Mayor Johnston called the meeting to order at 6:00pm.**

**Mayor Johnston gave the invocation.**

**Mayor Johnston led all in attendance in Pledge of Allegiance.**

**Agenda Adoption: Mayor Johnston asked for a motion to approve the agenda. Commissioner Robert Hooks made the motion. Commissioner West seconded it. Motion passed 5-0.**

**Approval of Minutes**

**Mayor Johnston requested a motion to approve the minutes from December 13, 2021. A motion was made by Commissioner Hooks and seconded by Commissioner West. The motion was approved 5-0. Commissioner Hooks made a motion to approve the closed session minutes. Commissioner West seconded. The motion was approved 5-0.**

**Presentation**

**Presentation was given by Matt Whittle with Habitat for Humanity. Mr. Whittle stated the home located at 105 Stewart Avenue had been completed. The second home should be completed by late February, and he requested the presence of everyone to join him in the next home dedication. The lot was donated by Wooten Development Company.**

**Old Business:**

**Eric Faust, Finance Director stated that all board members have been registered for the LGC Training class on January 20<sup>th</sup> from 2-5. The class is at no cost to the town.**

**Eric Faust, Finance Director stated the Essential of Municipal Government Training class for January 26-28 is required by all board members. Susan McCullen, CPA, with the LGC is responsible for the town receiving a scholarship to cover the costs of the class.**

**Reports:**

**A. Town Manager**

**Jon Barlow, Town Manager stated the Sludge tank at the Wastewater Treatment Plant is at full capacity. Weather permitting the sludge removal is scheduled for January 19, 2022.**

**The Street Paving Project has been postponed due to weather conditions.**

**B. Finance**

**Gary Pittman reviewed the P&L Statement for the month of December, 2021. He noted all funds looked to be in good shape for this time of year. Gary Pittman stated cemetery lot sales are above normal. He also commented, the cemetery fund is now restricted, but could be available for appropriation if the Board choose and is available for fund balance.**

**Eric Faust, Finance Director reviewed the completed and future goals established for the town.**

**C. Police Chief, Craig Edwins stated the Town was still working on hiring full time officers. He mentioned minor repairs had been made to the 2012 Dodge Chargers and that consideration needed to be made in the future for replacing the vehicles.**

**New Business:**

**Commissioner Galloway stated the library in Fremont has closed permanently. He stated the county is planning to build a new library. Commissioner Galloway mentioned there is land located on 117 that could be donated for the building. Harry Lorello, Town Attorney will research to see if there are any stipulations on the land.**

**Job Descriptions were presented to the board for review. The Town Manager will meet with department heads to make sure expectations are understood. The Town Manager will meet with the Board Members on changes to job descriptions.**

**A Draft Personnel Policy was presented to the Board of Commissioners. Harry Lorello, Town Attorney is in the process of reviewing. Also, The Town Manager presented a draft Code of Ethics for Board consideration. The manager suggested a future work session to review both of these policies. The Town does not currently have a Code of Ethics stating obligations and what is expected of Board Members.**

## **Committee Reports:**

Beautification Committee hope to have plans for the alleyways by the next meeting and will meet with store owners on adopting a planter. They are developing a plan for the mural project in hopes to present to the Board for approval in March.

The Events Committee held the first New Year Eve Cardinal drop. The Cardinal was donated by Benton & Sons. Live music was provided by First Brew.

The Athletic Committee is in the planning stages for Spring Sports which includes T-ball and adult kick ball. A day will be planned to tear down dugouts and to work on the concession stand. Installation of Information boards should be in place this month.

A Historical Committee has been established.

GPIC will be holding a Spaghetti Dinner on February 19<sup>th</sup> at the Pikeville Pleasant Grove Fire Department. The costs will be \$8.00 per plate.

GPIC has applied for 501C3 and waiting for documents to be returned.

## **Public Forum**

Mayor Garrett Johnston reminded all present, there is a minimum of three minutes allowed to speak during public forum. No one came forward with comments.

## **Commissioners Comments**

Commissioner Thomas mentioned the fall cleanup was missed. Commissioner Galloway stated it was the decision of the County to establish a cleanup date. Commissioner Thomas requested that all citizens be notified in advance of the Spring cleanup.

Commissioner Thomas inquired on the status of smoke testing. Eric Faust, Finance Director stated a time had not been established for the completion. The goal is to fix all damaged caps at the same time. Caps damaged in the future would be repaired at the homeowner's expense.

## **Closed Session**

Commissioner West made a motion to go into closed session. Commissioner Galloway 2<sup>nd</sup>. Motion carried 5-0. Commissioner Katsenios made a motion to go out of closed session. Commissioner West seconded. Motion carried 5-0.

## **Adjournment**

Commissioner Katsenios made a motion to adjourn. Commissioner Thomas 2<sup>nd</sup>. Motion carried 5-0.



Robert G. Johnston, Mayor



Wendy Holland, Town Clerk