

**Minutes for Regular Board of Commissioners Meeting
Pikeville Town Hall
6:00 pm, Monday, May 9, 2022**

Present: Mayor Johnston, Commissioner Hooks, Commissioner Galloway, Commissioner West, Commissioner Thomas, Commissioner Katsenios

Absent: None

Staff Present: James Sullivan, Town Manager, Eric Faust, Finance Director, Michael Milam, Deputy Finance Director, Harry Lorello, Town Attorney, Rodney Jarman, Interim Police Chief, Wendy Holland, Town Clerk

Mayor Johnston called the meeting to order at 6:00pm.

Mayor Johnston gave the invocation.

Mayor Johnston led all in attendance in Pledge of Allegiance.

Agenda Adoption: Commissioner Katsenios made a motion to adopt the agenda. Commissioner Hooks seconded. Motion carried 5-0.

Approval of Minutes

Mayor Johnston requested a motion to approve minutes for April 11, 2022. Motion was made by Commissioner Katsenios to approve minutes for April 11, 2022. Commissioner Hooks seconded. Motion carried 5-0.

Old Business: None

Reports:

A. Town Manager, James Sullivan

Police Chief — Craig Edwins has officially retired as of May 1st. On Monday, May 2nd, LT Jarman was promoted to Interim Police Chief and has begun to fulfill those required duties and responsibilities. Interviews have been set with the Police Chief position candidates and will soon select a Chief.

Spraying —The cemetery has been sprayed for weeds and fire ants. The process could take up to 2 weeks for the product to fully work, but it has been reported that certain areas of the cemetery are starting to show some action.

Restrooms — Public restrooms were opened on April 12th, no issues to date.

Utility Bills — as most of you should have seen, a note was placed on the utility bills to notify Town Hall if a citizen noticed water leaks.

Building Fund - Work continues at the Town Hall. The building had a coat of Limewash, and trim work painted. The underside of the carport has had vinyl siding placed on it, along with the porch area of the Police Department, to include closing in the old greenhouse on the back of the building. Shelving was installed in the Police Department storage closet, the aging stove in the kitchen was replaced with a donated one, and plumbing work was completed to add an exterior faucet onto the back of the building. Gutters are the final step of outside work to be priced and the electrical work is to be completed in the coming weeks.

Would like to request a working session to sit down with the Board of Commissioners and citizens to put some ideas on a whiteboard for the Towns Capital Outlay. More so of a 5-year and 10-year plan of the direction we would like to Town to go. This would allow me to start properly laying the groundwork on some grants and actions that need to happen. Such things as water and sewer, as those projects will be unfolding soon. Having a vision of where the Town would like to go would allow me to strategically place connections or lines.

B. Finance

Gary Pittman presented the finance reports. Gary stated this is the original budget that was adopted by the State Treasurer Office. Gary stated to the Board that the adoption of the budget and oversight was their most important job. The Budget was presented by department, not line items. Budget Amendments were made by the LGC and the Library fund will need amending. Any amount over on the budget is an audit finding and the final budget should not go over in any department. See attached Profit and Loss Budget Performance and Budget Amendments.

C. Police Report: Sgt. Rodney Jarman

Craig Edwins, Police Chief has officially retired. Sergeant Rodney Jarman was sworn in as Interim Police Chief. Officer Nick Perez has been hired as a part-time officer. A total of 120 traffic stops were made by officers. In addition, the department handled (59) calls for service, (4) traffic accidents, (5) arrest, located (3) wanted subjects, and seized one vehicle due to DWI seizure. The department investigated three separate larceny incidents and made an arrest in all three resulting in a 100% closed/cleared rate for property crime. Interim Police Chief Rodney Jarman attended classroom seating "Weathering the Storm". A multi-agency active shooter training scenario with law enforcement, fire, and school administration personnel took place at Charles B. Aycock. Complaints from citizens in reference to yards, speed, and loud/nuisance vehicles has been addressed. The department received another Raptor RP-1 dual antenna radar through the GHSP program. "Coffee with a Cop" and "Coins for Kindness" are two community programs the department is in the planning stages of implementing.

New Business: Presented by James Sullivan, Town Manager

Envirolink — Based on conversation, the Envirolink contract has a 5-year term and either party may elect with a 90-day notice to terminate this agreement on the one-year anniversary of the Contract Start Date. In the event that no notice is given then the agreement shall remain in effect for the full term. No guarantee could be provided on a specific operator as employment could change at any given time. Commissioner Thomas made a Motion to adopt the contract with Envirolink, Commissioner Hooks seconded. Motion carried 5-0.

American Rescue Plan Act — The required applications for Sewer Construction, Water Construction, and Asset Inventory & Assessments for both Water and Sewer have been submitted. As of now, a response could be actioned as soon as July. More to follow.

Northern Wayne Heritage Museum — Submitted a proposal for the Town to assume ownership of the museum building. Conversations with the Town Attorney have yielded a plan to ensure the building can be utilized as a museum. Commissioner Hooks made a Motion to move forward with transfer of ownership of the Cotton Museum to the Town of Pikeville, Commissioner Galloway seconded. Motion carried 5-0.

Additional Property — A meeting was conducted with a local resident who relayed they would be willing to donate a building in town. The action they would require would be the Town pay the closing cost to transfer the deed. If this is an option to explore, further meetings need to happen between the Town and property owner, as well as the Town Attorney. This property may provide additional resources for the Town as future expansion for buildings. Commissioner Thomas made a Motion to pursue talking with owner about property, Commissioner West seconded. Motion carried 5-0.

Town Ordinance — The current Town Ordinance 130.05 reads:

"No person shall consume, serve or drink wine, beer, whiskey or alcoholic beverages of any kind on or in the public streets, alleys, parks, sidewalks, school grounds, railroad right of ways or public buildings of any description within the town.

It was brought to my attention that this ordinance needed to be amended, as the sale and consumption of alcohol is now permitted within Pikeville. I will need to amend this ordinance and would include language for beer gardens. Beer gardens are typically a location that is allowed to serve alcohol outside of an establishment that has been issued a state liquor license. With approval and coordination with the Town Attorney, I can draft an amendment to the current ordinance to include all relevant language to cover the town. Commissioner Thomas made a Motion amend ordinance for sale of alcohol, Commissioner Hooks seconded. Motion carried 5-0.

Surplus Property — Local Government Commission has approved a policy to allow the Town Manager or Finance Officer to dispose of any surplus personal property owned by the Town.

Planning Board – Randy Pittman has abdicated his seat and Joanna Johnston has been nominated as his replacement. Nominations are needed for the out-of-town seat vacancy. The candidate must live within the ETJ. Motion was made by Commissioner Thomas to nominate Joanna Johnston to Town of Pikeville Planning Board, Commissioner Katsenios seconded. Motion carried 4-0.

Committee Reports:

Beautification Committee: Presented by Joanna Johnston

- **Committee members met with muralist. A sketch for the library wall mural will be available by the end of the week.**
- **Landscape Design will be donating plants for the planter project.**
- **There are drainage issues with the Downtown alleyway project. Mark Metzler with Landscape Design will give an estimate to put drainage in the alleyway.**

Event Committee: Presented by Jarman, Interim Police Chief

- **July 4th celebration will be held on July 2, 2022 from 6pm – 9pm. There will be fireworks, food trucks, and music. The committee estimates the cost to be around 6-9k. The committee has raised 4k toward the event and needs additional business and individual sponsors. The committee will meet again June 17th and 24th for final plans.**
- **Athletics – T-ball games are held every Saturday at 10:00am. The last games will be held on June 21, 2022, and hosted by Eastern Wayne. There will be a cookout June 4th in park.**
- **Pikeville Cardinal T-shirts are being sold for \$25.00 each. Contact Justin Lewis to purchase shirts. (919-222-2486)**
- **Adult Kickball – League to begin in October.**
- **Youth soccer will begin August and run through October. All games will be played at Saulston UMC.**
- **Historical committee is in the process of having the Cotton Museum deed transferred to the Town of Pikeville. The committee is completing indoor construction/remodeling and completing a list of inventories.**

Public Forum: None

Commissioners Comments:

- **Robert Hooks expressed his appreciation for improvements made by the town.**
- **Mayor Johnston mentioned his gratitude for progress the town has made in a short period of time.**
- **Commissioner Katsenios inquired on implementing fees for citizens not complying with grass cutting ordinance.**
- **Manager Sullivan stated there had been multiple real estate purchases recently. In addition, Mr. Lewis indicated he was donating his house on E. Church Steet to Habitat for Humanity.**
- **Commissioner Thomas inquired on mass communication. This service will be available with a software upgrade.**
- **Mayor Johnston would like to schedule a meeting for long term plans.**
- **Eric Faust, Finance Director mentioned the town had applied for grants. If approved, the town needs to have a plan of direction in place. All grant projects must be completed by 2026.**

Adjournment:

Commissioner Thomas made a motion to adjourn. Commissioner West 2nd. Motion carried 5-0.


Robert G. Johnston, Mayor


Wendy Holland, Town Clerk

**Brainstorming Session
Pikeville Town Hall
6:30 pm, Tuesday, June 7, 2022**

Present: Mayor Johnston, Commissioner Hooks, Commissioner Galloway, Commissioner West, Commissioner Thomas, Commissioner Katsenios

Absent: None

Staff Present: James Sullivan, Town Manager, Wendy Holland, Town Clerk

Mayor Johnston called the meeting to order at 6:30pm.

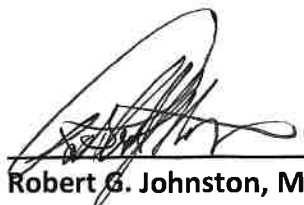
Mayor Johnston gave the invocation.

Notes:

A Brainstorming session was held to discuss a five/ten-year plan. Ideas for improvements not affordable for the town were discussed. Plans including costs will need to be presented to the State.

Three main projects discussed:

- 1. Ball Fields – Updating ball fields to regulation size would offer revenue potential. Updates would include fields, fencing, dug outs, concession stands, lights etc. These updates will allow travel teams to hold tournaments which in turn would bring revenue to town.**
- 2. Public Works Building –Land is available to construct a new public works building at the wastewater treatment plant. The building could provide office space, bathroom shower areas, lab testing, bays for chemicals, breakroom, and lean to for equipment. The space would be shared with Envirolink. Construction for new building was written into the current grant.**
- 3. Old Town Hall – Demolition of the old Town Hall building would provide future growth for the town. The building being donated by Mr. Lewis could be included in the demolition which would give additional space. A new Town Hall could be constructed to include the Cotton Museum.**



Robert G. Johnston, Mayor



Wendy Holland, Town Clerk