

Minutes for Regular Board of Commissioners Meeting
Pikeville Town Hall
6:00 pm, Monday, June 12, 2023

Present: Mayor Pro Tem Thomas, Commissioner Hooks, Commissioner Galloway, Commissioner West, Commissioner Thomas, Commissioner Katsenios

Absent: Robert G. Johnston, Mayor

Staff Present: Tim Biggerstaff, Town Manager, Harry Lorello, Town Attorney, Rodney Jarman, Police Chief, Wendy Holland, Town Clerk/Finance Officer

Mayor Pro Tem Thomas called the meeting to order at 6:00pm.

Mayor Pro Tem Thomas gave the invocation.

Mayor Pro Tem Thomas led all in attendance in Pledge of Allegiance.

Agenda Adoption: Commissioner Galloway made a motion to adopt the agenda. Commissioner Hooks seconded. Motion carried 4-0.

Approval of Minutes:

Mayor Pro Tem Thomas requested a motion to approve regular session minutes for May 8, 2023, closed session minutes for May 8, 2023, and Budget Meeting minutes for May 23, 2023. Commissioner Galloway made a motion to approve the regular session minutes for May 8, 2023, closed session minutes for May 8, 2023, and Budget Meeting minutes for May 23, 2023. Commissioner Hooks seconded. Motion carried 4-0.

Old Business: None

Reports:

Town Manager

- The Asset Inventory and Assessment Update – As noted in New Business, the work for the Smoke Testing, CCTV, and Sewer Line cleaning has been secured at an amount less than was budgeted. DEQ noticed and has asked if there could be a possibility of us using the extra money to expand surrounding communities rate studies. After a lot of consultation with Trey from McDavid and Associates, we agreed that we should be open to that possibility.
- No major updates yet on the water/sewer regionalization project. There will be a meeting in July where options for regionalization are presented.

- **Software Update** – The admin team successfully processed payroll for the first time last week and everything went well. As you know, payroll was being processed by an outside firm. Bringing it in house and into a new system is cumbersome and extensive, but overall everything has been smooth. They are also now working in the accounting system with training and working through the many details that go along with that, but still on a good path for success. We are scheduled to begin the utility billing next month which will be no easy task.
- **East Energy Plant** – No new update. I just let them know we were interested in learning more and exploring possibilities. Will update if I receive more information.
- **Storm drain map** has been submitted to Wayne County Planning so they can produce a map for us.
- **Preparing to send nuisance letters** this week. I've identified at least five properties that are way out of compliance with our current ordinances. These are vacant properties and need to be addressed.
- **Fremont has a new town administrator** – Robert Jones. I have reached out to welcome him and we are going to sit down soon after budget season to discuss the towns relationship and how we can work together where possible.
- **After we get into the new fiscal year**, I plan to focus on accomplishing several tasks that have been previously mentioned as needing attention. Downtown parking lines, sign replacement as needed, cross walks painted in a several locations, department inventories and organization, completing spray certifications, and selling off surplus property.
- **Public Works Department Monthly Report for May**. Replaced tires on 2 trucks and a tractor. 2 power outage reports. Six 811 locates. Repaired a washout on Booker street and patched the hole. Bush hogged the outfall line for wastewater trail from 117 to the treatment plant. Cut back overgrown bushes at the water tower. Restarted spraying weedkiller near roadways and walking trail. Cleared debris from around stop signs for better visibility. Worked to clear sidewalk and curbs on Vail Street.

Gary Pittman: Finance

There are no departments over budget. The 23-24 Budget will be presented tonight, and a public hearing will be held on June 26, 2023, to approve the budget.

Police Report: Chief Rodney Jarman: See Attached

New Business:

Budget Ordinance:

Tim Biggerstaff, Town Manager presented the 23-24 Budget.

AIA Award Contract Recommendation

Trey Gurley w/McDavid & Associates recommended accepting the proposal from Dukes Root Control for Contract 24 in the amount of 253K to perform line cleaning, CCTV and smoke testing.

Commissioner West made a motion to accept the recommendation for award to Dukes Root Control. Commissioner Hooks seconded. Motion carried 5-0.

Investment Options

The town will be investing funds in NC Capital Management and two CD's with Southern Bank.

Mayor Pro Tem Thomas made a motion to allocate the towns funds into the following investments:

- 35% NC Capital Management Trust

- 35% 18-month CD

- 30% Will remain in the town checking account.

The current CD will be canceled and rolled over into current funds.

Commissioner Katsenios seconded. Motion carried 5-0.

Committee Reports:

Historical Committee:

Sheldon Denning reported the historical committee is currently waiting for a building improvement grant.

Beautification Committee:

Joanna Johnston reported the beautification committee is working on picnic tables and flowers for the downtown planters. The girl scouts will be working on additional seating in the alleyway.

Public Comments:

Susie Sherrod-Sanders – 205 Collingwood Drive, Pikeville

Ms. Sanders inquired whether the town's checking account was interest bearing and if interest earned on investments would be reinvested.

Joanna Johnston – 304 NE Railroad Street, Pikeville

Mrs. Johnston stated GFL continues to combine garbage and recyclables. Mrs. Johnston does not feel there should be an increase in services.

Kellie West – 115 Collingwood Drive, Pikeville

Mrs. West questioned if the town could cancel the recyclable garbage service provided by GFL and only provide trash service at a lower rate.

Mr. Cash – Boy Scout Troup #28

Mr. Cash from Boy Scout Troup #28 requested permission to build (4) four free standing park benches made of wood as part of an Eagle Scout Project.

Commissioner Katsenios made a motion to approve construction of (4) park benches. Commissioner West seconded. Motion carried 5-0.

Closed Session:

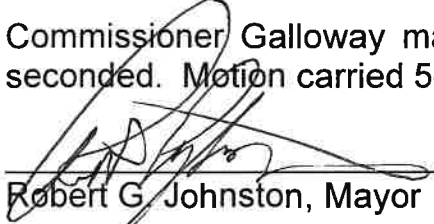
Commissioner West made a motion to go into closed session. Commissioner Katsenios seconded. Motion carried 5-0.

Commissioners Comments:

Commissioner Katsenios commended the administrative staff and Chief Rodney Jarman.

Adjournment:

Commissioner Galloway made a motion to adjourn. Commissioner Katsenios seconded. Motion carried 5-0.



Robert G. Johnston, Mayor



Wendy Holland, Town Clerk