

Minutes for Board of Commissioners Meeting
Pikeville Town Hall
6:00 pm, Monday, February 10, 2025

Present: Mayor Johnston, Commissioner Thomas, Commissioner West, Commissioner Langston, Commissioner King, Commissioner Deck

Staff Present: Tim Biggerstaff, Town Manager, Hailey Kirby, Town Attorney, Rodney Jarman, Police Chief, Wendy Holland, Town Clerk

Mayor Johnston called the meeting to order at 6:00pm.

Mayor Johnston gave the invocation.

Mayor Johnston led all in attendance in the Pledge of Allegiance.

Agenda Adoption:

Commissioner Langston made a motion to adopt the agenda adding Museum and Planning Board Consistency Statement to new business. Commissioner King seconded. Motion carried 5-0.

Approval of Minutes:

Commissioner West made a motion to approve the minutes. Commissioner Deck seconded. Motion carried 5-0.

Presentations

Friends of the Fur – 2024 Sponsor Appreciation

Chief Jarman

A certificate of appreciation, challenge coin and “Narco” replica dog was presented to Katrina Kornegay, Amaris Lawrence and Nick Castiligone.

Old Business:

A. Rezoning Ordinance for Booker Street Property **Hailey Kirby**

- a. Rezoning Ordinance for Booker Street Property – The board voted to approve the rezoning of that property but need to officially adopt an ordinance to move forward.

Commissioner West made a motion to adopt an ordinance to move forward with the Booker Street property. Commissioner Langston seconded. Motion carried 5-0.

New Business:

A. Code Enforcement Report/Ordinance Change Suggestion **Derek Mabe**

Derek Mabe – Alliance Code Enforcement – January Report and Ordinance Change Proposal – Mr. Mabe will give last month’s report and update the board

on code enforcement progress. Mr. Mabe was also asked by a board member to discuss possible changes to town ordinance.

Derek Mabe w/Alliance Code Enforcement was unable to attend. Code Enforcement reports were provided.

Derek Mabe provided an ordinance for consideration regarding parking and oversized vehicles in residential areas. Hailey Kirby, Town Attorney recommended postponing a vote until Derek Mabe w/Alliance Code Enforcement was present to explain why the ordinance is being proposed.

B. Planning Board Nomination

Tim Biggerstaff

Planning Board Nomination – Planning Board member Mr. Luke Vail has officially resigned his position on the board. Mr. Brad McHatton who had previously expressed interest in serving on the planning board and is still interested.

C. Museum

A decision on how the town will fund the Museum needs to be discussed for the 24/25 Budget. The agreement states the town owns the building and will allow the museum to use the building as long as the museum has at least one active board member. A copy of the agreement will be sent to the commissioners and will be discussed at the next board meeting.

D. Planning Board Consistency Statement

A Consistency Statement was presented to commissioners for the ordinance update on the 160D Compliance. A public hearing will be held at the March board meeting.

Administrative Reports

A. Town Manager

Tim Biggerstaff

- Trash/Recycling Update – Household recycling is no longer offered. Dumpster will stay in the park. Rate has been adjusted from \$21.50/month to \$18.00/month for trash service. County Convenience Center is located at 766 Hinnant Road just 3 miles away.
- Park Project – Phase 1 is getting underway. A survey of the baseball field area and location of the utilities on the property is scheduled.
- Grants – I have applied for a community grant from Lowes for playground equipment. There are other community grants that I am working on and will continue to pursue. I have also been in contact with Congressman Don Davis' Regional Director regarding grant opportunities at the community and federal level.
- Old library – Needed electrical repairs have been scheduled for this week. As previously touched on, one idea for that building is to move town hall and the

police department back downtown. As it is just an idea and not ready to be presented to the board yet, we are working on gathering cost estimates to see if it is feasible. Should be able to have that ready for discussion at the March meeting. The idea is to help ignite downtown revitalization by adding traffic to that area. As part of that idea, I would want to landscape out the adjoining corner lot to make it a nice addition to the western entrance into town. That would allow us to return the current town hall to a community building.

- FY25-26 Budget Timeline – For the rest of February, I will be working with each department head to determine what's needed as well as identifying larger budget items to be considered. In early March, Commissioner Thomas and I will be ready to sit down and really dive into constructing drafts as well as identifying the biggest issues that the board will need to decide. Our plan is to schedule a work session towards the end of March or early April for the board to hammer through many of those tough decisions. I would like to present the budget to the board at the May meeting.
- Street lights – We do have several street lights out throughout the town. I didn't realize our inventory was low and had to order through a new vendor. Lights are on the way and will be installed asap.
- Public Works – The addition of Landon Crawford and John Wiggins has been a big win for the town. Both have jumped in with the best attitude and work ethic I've seen. The supervisor that was scheduled to begin this past week reconsidered the night before his first day of work. I am reevaluating the situation at this time as I want to see what we have and what would be best moving forward. Landon and John have accomplished more together in a week than most have in several. More importantly they are excited to come to work each day and make this town better in whatever way they can and they are just getting started.

Dylan's Report

Wastewater

We have continued to utilize the 250k monies allotted for the wastewater treatment plant. I'm still waiting for a pump for the caustic feed, it is currently on backorder and should ship out on 2/14. Caustic will be used to control the pH level of the wastewater we are treating. I have tried to dive deep into the chlorine issues, I have got one chlorine pump up and running, but I cannot get it to the chlorination chamber itself, I'm going to continue to work on getting this issue resolved. Chlorine is used to help cleanse the wastewater of any bacteria and coliform. I have worked with Tencarva Municipal to order new blowers for our plant. As I only have 1 out of 3 that is in good enough condition to run. This package includes new blowers, blower motors, skids, huts/platforms, pulleys, belts, belt guards, electrical wiring, and silencers, which should help with the noise level coming from the plant itself. I have had Brock Equipment out a few times here recently to fix issues with

the center pivots at the spray field. New drive motors have had to be installed to get them back up and running. We had to change two of the three motors on the front pivot. As well as one of the three motors on the back pivot.

Water

On January the 29th I had an inspection with Clif Whitfield and Sindy Huang from the state regarding our drinking water system. The inspection consisted of a records review, a discussion of operational practices, and a visual inspection of the water system components. All went well and only minor issues need to be resolved. Just some updates on contact information on the Emergency Management Plan and O&M plan are needed for both. Overall, the water system is in good operational condition.

B. Finance

Wendy Holland

C. Police Report - See Attached

Tim Biggerstaff

Committee Reports:

Cotton Museum

Sheldon Denning – 100 W School Street

Mr. Denning feels the reason for high utility bills is a result of doors being left open at the museum. The town maintenance crew is working on final renovations, and the museum should be much more efficient going forward. Mr. Denning reported the Deed states the building will be maintained for the exclusive use of the museum. He feels the town should maintain the building in the same manner as the library and other town property.

GPIC

Chief Jarman reported GPIC is not idle, it's just an off time. The committee voted to postpone elections until the July meeting. The budget process will end in March and projects will take place in April, May and June. July starts event season which goes through the end of the year.

Public Comments:

Sheldon Denning – 100 W School Street, Pikeville

Recommended posting a sign(s) outside Town Hall listing the emergency contact number.

Sam Parham – 103 Stewart Ave., Pikeville

Mr. Parham stated he travels across the country for business and is gone 8-1/2 months a year. Mr. Parham said he had been met by police approximately fourteen times and been accused of conducting business on his property and peddling in the streets. He has Attorneys involved and, in their research, they have found only two police reports on file. Mr. Parham said he owns a business but does not conduct business on his property. Mr. Parham said he has had vehicles parked on the right-of-way which are titled and registered as recreational vehicles. Mr. Parham requested to be added to the March agenda.

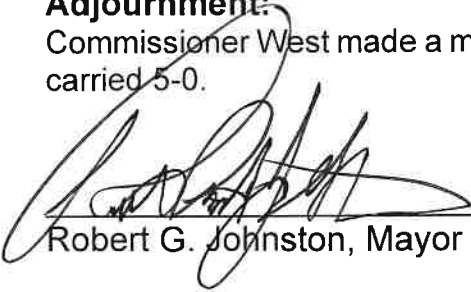
Commissioner's Comments: None

Closed Session – Personnel

Commissioner West made a motion to go into closed session. Commissioner Deck seconded. Motion carried 5-0.

Adjournment:

Commissioner West made a motion to adjourn. Commissioner Thomas seconded. Motion carried 5-0.



Robert G. Johnston, Mayor



Wendy Holland, Town Clerk