

Minutes for Board of Commissioners Meeting  
Pikeville Town Hall  
6:00 pm, Monday, November 12, 2024

Present: Mayor Johnston, Commissioner Thomas, Commissioner West, Commissioner Langston, Commissioner King, Commissioner Deck

Staff Present: Tim Biggerstaff, Town Manager, Hailey Kirby, Town Attorney, Rodney Jarman, Police Chief, Wendy Holland, Town Clerk

Staff Absent: Jeremy King, Public Works Director

Mayor Johnston called the meeting to order at 6:00pm.

Mayor Johnston gave the invocation.

Mayor Johnston led all in attendance in the Pledge of Allegiance.

**Agenda Adoption:**

Commissioner West made a motion to adopt the agenda adding grant resolutions to new business. Commissioner King seconded. Motion carried 5-0.

**Approval of Minutes:**

Commissioner West made a motion to approve the minutes. Commissioner Langston seconded. Motion carried 5-0.

**Old Business:**

**A. Planning Board Nominations**

There are three open seats on the planning board. One of the open seats is in the ETJ. This seat will be selected by the county.

Three individuals were present and expressed interest in serving on the planning board:

1. Brad McHatton - 202 E Goldsboro St., Pikeville, NC  
Mr. McHatton volunteered to serve on the planning board. His background is in construction.
2. Tim Wilson – 116 SW RR St., Pikeville, NC  
Mr. Wilson has a background in business management and is interested in playing an active role in town business.
3. Luke Vail – 102 E Vail St., Pikeville, NC  
Mr. Vail served on the planning board for approximately 12 years and was chairman of the board for ten years. He is very familiar with town operations.

The vote was decided by ballot and confirmed by Hailey Kirby, town attorney. The board voted Tim Wilson and Luke Vail to serve on the planning board.

## **B. Electricities Board of Commissioners Nomination**

The town has a representative seat open on the Electricities board that needs to be filled. The position does not have to be filled by an elected official. Tim Biggerstaff, town manager and Steve West serve as alternates. A decision was made to leave the seat open at this time and bring it up for discussion at a later meeting.

## **New Business:**

### **A. Christmas Parade/Party**

The Town's Christmas parade will be held December 1, 2024, at 3:00. Tim Biggerstaff, town manager will be planning a Christmas party for staff and elected officials.

### **B. Grant Resolutions**

Trey w/McDavid & Associates presented the board with two resolutions for adoption which were previously adopted under Eric Faust w/LGC.

The state has requested a formal resolution now that the town is no longer under the control of the LGC.

Commissioner West made a motion to adopt the resolution whereas NCDEQ offered State Revolving Fund-Principal Forgiveness funding in the amount of \$500,000 to perform wastewater system improvements. (Project No. CS370475-03). Commissioner Thomas seconded. Motion carried 5-0.

Commissioner West made a motion to adopt the resolution whereas NCDEQ has offered American Rescue Plan funding in the amount of \$4,773,000 to perform wastewater system improvements. (Project No. VUR-W-ARP-0110 and CS370475-04) Commissioner Thomas seconded. Motion carried 5-0.

The water line project consisting of five different contracts was put out for advertisement last week. Bid dates for the contracts are December 5, 2024.

There will be a pre-bid meeting next Thursday at 10am at town hall.

Sewer projects are in full review in Raleigh with hopes approval will be received to put plans and specs out for bid in January.

AIA projects are complete except for rate studies which have been delayed due to audits not being up to date.

## **Administrative Reports**

### **A. Town Manager**

Tim Biggerstaff

- Grant Project Update – Museum & Park – Attached  
Flooring, Woodwork and capping off Pipe and the project should be completed

Sewer plant working on improvements

Running in better condition

700K ready to send out a RFQ get w/Randy.

- October Code Enforcement Report – Attached  
Abated and closed three cases and opened an additional 12 cases
- Planning Board Meeting – Nov. 18<sup>th</sup> @ 6:30pm – Rezoning Request for Booker Street
- Pole/Low Hanging Power Line Repaired – 204 Collingwood Drive
- Power Line Tree Trimming – Duke contracts that out for all customers (retail and wholesale) on a 7-year rotation
- Police Dept Red Golf Cart – Donate to Community Group  
Cart will be donated to GPIC to use for local community events
- Update on Audit – FY22/23 is winding done and headed towards completion. FY23-24 will get started asap with new CPA.
- Wreaths Across America – 12 pm on Saturday, December 14<sup>th</sup> at Pikeville Cemetery
- A computer gaming facility will be opening in town. The application process has been completed and will be paying the fees for gaming computers in the next week and the town will issue a privilege license. The business will be located at 115 B Goldsboro Street, Pikeville, NC

## B. Public Works

Tim Biggerstaff

Jeremy King, public works director announced his resignation, and his last day will be November 28, 2024. Mr. King has located and worked on issues at the wastewater treatment plant. Tim Biggerstaff, town manager feels the town is in good shape and plans are under way to transition Dylan Champion to the open position. Mr. Champion is familiar with the sewer plant and has been actively working with Mr. King. Jeremy King will continue to work for the town as backup for collections.

Pearson Pump and Cooley Electric are working on pumps at the wastewater treatment plant.

The Fall cleanup was handled in one day.

The town will be receiving a 5K grant from Electricities that will be used to purchase digital meters. The digital meters will be used to replace the old KG meters.

## C. Finance

Wendy Holland

The total interest earned from the 1M Regional Economic Development Grant is \$15,546.73. Ad Valorem taxes in the amount of \$26,490.61 were received the month of October.

Commissioner Thomas made a motion to approve a budget amendment moving \$1265.00 from miscellaneous revenue in the general account to special activities in the police department. Commissioner Langston seconded. Motion carried 5-0.

**D. Police Report - See Attached**

**Rodney Jarman**

Chief Jarman will write a policy to handle animal control and present it at the next meeting.

**Committee Reports: None**

**Public Comments:**

Dennis Lewis-770 Perkins Road, Pikeville, NC

Mr. Lewis said there are people unaware that the government can't stop you from saying something offensive. Freedom of speech is important, and you have the right to speak. In September Mr. Lewis made a recommendation for the town to purchase a timer to use during public comments to avoid controversy over the limit of time given to speak.

Mr. Lewis advised the board that everyone attending a town meeting has the right to hear everything discussed at a meeting unless the comments are made during closed session. Mr. Lewis inquired on his request for public records regarding Electricities.

**Commissioners Comments:**

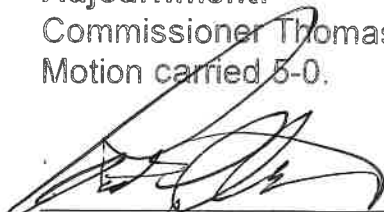
Commissioner Thomas inquired on whether the flags donated by Nick Castiglione were being folded and stored properly. Tim Biggerstaff, town manager confirmed the flags were being taken care of properly.

Commissioner Thomas addressed the discussion of county regionalization and recommended everyone to strongly consider cost and whether the town wants to continue to be a middleman.

Mayor Johnston inquired on the status of the MAPS Group reporting which should be presented at the January meeting.

**Adjournment:**

Commissioner Thomas made a motion to adjourn. Commissioner Kiing seconded. Motion carried 5-0.



Robert G. Johnston, Mayor



Wendy Holland, Town Clerk